

June 27, 1975

Mr. Fred Hawkins  
Fitness World Health Spa  
610 N. Perry St.  
Napoleon, Ohio 43545

Re: Issuing of "Certificate of Occupancy"  
prior to opening to public.

Dear Fred:

In reference to our discussions at the subject address on June 26, 1975, you informed me of your intentions to open to the public the workout facilities before the required "Certificate of Occupancy" will be issued by the Engineering Dept. I realize after our discussions, you intended to change your plans, but I feel it's necessary you understand clearly what the problem is.

In my letter of June 9, 1975 to Mr. Fruchey, I indicated under Section 85.45 of the Ohio Building Code the proposed Health Spa is referred to as "Change of Occupancy". On a change of occupancy you must consider the following procedures before opening the facilities to the public:

1. Submit to the Engineering Dept. located in the City Building adequate plans drawn to scale and shall be sufficiently clear, comprehensive, detailed and legible so that the Chief Enforcement Official of this department (Mr. Robert Jones) can determine whether or not the proposed building, or alteration, and all proposed building equipment will conform in safety to all applicable provisions of O.B.C.
2. Receive one approved set of drawings stamped by this department and a Structural & Electrical Permit.
3. Request when ready for an electrical "rough in" inspection with the Engineering Dept.
4. Upon completing all work, request for a "final inspection", which will be conducted by the local Fire, Electrical & Building Inspectors.

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5. Receive in writing from me, before opening the doors to the general public, a "Certificate of Occupancy".

If you have any further questions, please feel free to contact me at the City Building, Riverview Ave., or call phone number 592-4010.

Very truly yours,

Thomas W. Terranova  
Building & Zoning Inspector  
Engineering Department

TWT/cv

cc: Mr. Robert Jones  
Mr. Pritam Arora

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